

GHANA EDUCATION SERVICE

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REPUBLIC OF GHANA

REGIONAL EDUCATION OFFICE
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OUR REF: ASH/DDE/PF.19/33
YOUR REF:

DATE: 21/07/2025

TO WHOM IT MAY CONCERN


LETTER OF INTRODUCTION

NAME: MR. STEPHEN ADU-DARKO
RANK: DIRECTOR II
STAFF I.D.: 235912

This is to introduce to you Mr. Stephen Adu-Darko, the District Director of Education, Amansie South-Ashanti.

He will be due for his compulsory retirement on the 27th August, 2025. I would therefore be grateful if you could offer him the needed assistance he needs from your outfit to enable him process his retirement benefits.

Thank you.



WILLIAM KWAME AMANKRA APPIAH (ED. D)
(REGIONAL DIRECTOR, ASHANTI)

CCs: Mr. Stephen Adu-Darko, The District Director of Education, Amansie South - Ashanti